



OxVox -The Independent Oxford United Supporters Trust

27 Foster Road, Abingdon, Oxfordshire OX14 1YN

Email: enquiries@oxvox.org.uk Website: www.oxvox.org.uk

12 March 2008

Dear OxVox Member

OxVox AGM/6 - Saturday, 12th April 2008

I would like to invite you to the sixth AGM of OxVox, to be held in the Landmark Room of The Quadrangle Conference Centre on Saturday 12th April, prior to the home fixture against Farsley Celtic.

The meeting will start promptly at 1.00pm and a light buffet lunch will be provided. The meeting location will be signposted from inside the Exhibition Bar (entrance at the front of the South Stand to the left of the ticket office.) The Landmark Room is on the first floor and disabled access is available via a lift accessible from the Exhibition Bar.

The meeting is for members of OxVox only but supporters may join (or re-join) on the door. Junior members are welcome to attend the meeting but are not entitled to vote. Our records show that you are a current member and hence you are entitled to attend.

We have **four vacancies** available on the OxVox Board (the committee which runs the Trust.) If four or fewer members are nominated the nominees will be declared elected; if there are five or more candidates there will be an election. See the details on the enclosed nomination form, and **please seriously consider putting yourself forward as a candidate.** Enthusiasm and the desire to further the aims of the Trust are more important than specific skills (though they may help too!)

AGENDA

- 1. Welcome**
- 2. Performance report (to be distributed at the meeting)**
- 3. Treasurer's report and accounts (to be distributed at the meeting)**
- 4. Resolution for Independent Examination of accounts (see resolution 1 below)**
- 5. Election of Board members**
- 6. Close of AGM**

If you would like to raise an issue or ask a question at the meeting, please feel free to let us know in advance; however, you can, of course, do so at the meeting without notice. If you cannot attend but wish to appoint someone to attend the meeting on your behalf please complete the enclosed proxy form and return it to us.

We would like the largest possible attendance from members, so please come along if you are able to do so.

We look forward to seeing you at the meeting.

Yours sincerely

Chris Davis
Secretary



OXVOX AGM/6 - RESOLUTION 1

It is hereby resolved that subject to the provisions of section 4a of the 1968 Friendly and Industrial and Provident Societies Act, the members of the Society shall not require an audit for the accounts covering the current financial year ending on 30 September 2008, when they are presented to the next AGM held in 2009.

The members of the society agree that the accounts for the financial year ending on 30 September 2008 and for which reports will be laid before the following AGM do not require a full audit provided that:

- The total income for that year does not exceed the threshold laid down by Supporters Direct for audit exemption (currently £25,000)
- An Independent Examination of those accounts is carried out in place of the full Audit.
- The Independent Examination is carried out in line with the best practice of Supporters Direct as set out in the Guidance Notes.
- A report from the Independent Examiner is included within the Accounts and circulated to members.

The Society notes that

- The Independent Examination does not carry the same weight as a full Audit
- The members of the Trust instruct the Board to identify a suitably qualified practitioner to undertake the review
- The Board shall agree the appointment of the examiner and shall agree the terms of that appointment in writing
- Supporters Direct has no liability in respect of any Trust Accounts
- Supporters Direct will use the report of an Independent Examiner when considering your Trust's eligibility for membership as against criteria in its membership policy

Note: This resolution must be passed by 80% of the members voting in person and by proxy, and only comes into force if it is passed by that margin AND the numbers voting against do not equal more than 10% of those members eligible to vote.



OXVOX AGM/6 -- PROXY FORM

If you will not be attending the meeting, you can appoint someone else to attend the meeting on your behalf and to vote on any motions. Alternatively, you can appoint the Chair of the meeting to vote on your behalf.

If you wish to do this please complete one of the sections below, and then add your membership details and signature.

Under the Trust's rules this proxy form, to be valid, must be received by the Trust at least two clear days before the meeting. For this purpose please send this form to OxVox at our registered address above to be received by 10 April. Also, under the Trust's rules, no person other than the Chair of the meeting can act as a proxy for more than 3 members.

Please delete one of the options, and if you are using Option 2 write the name of your proxy in the space provided, and complete your details below.

Option 1

I wish the Chair of the meeting to act as my proxy at the meeting, and to vote on my behalf.

Option 2

I wish to nominate..... (insert name) to act as my proxy at the meeting.

Your details:

Name:.....

Membership number (if known):.....

Signed:.....



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OxVox AGM/6 - Nominations to the OxVox Board

AGM/5 - the current committee

At AGM/5 the following six people were elected to the Trust Board: Neil Carter, Jenny Cuff, Chris Davis, Phil Fugle, Trevor Lambert and Bob Scholes.

In addition, four members remained on the Trust Board having been elected in earlier years: Martin Brodetsky, Graham Hilsdon, Tim Rosser and Ray Whittaker.

Following AGM/5 the Board therefore had ten elected members.

During the year Phil Fugle resigned from the committee reducing its size to nine.

Places available for election this year

In accordance with the rules, as revised at AGM/5, the one-third of the elected members of the Board who have served the longest will resign from office at each AGM. Therefore, Martin Brodetsky, Tim Rosser and Ray Whittaker will be resigning at AGM/6. Resigning elected members are eligible to stand as candidates for immediate re-election.

The constitution provides for the Board to have up to 10 elected members and we have decided to make **10 elected places available** on the Board.

Four places are therefore available to be filled by election at this AGM.

An election will be held if more than **four** candidates, including (if they wish to stand again) Martin, Tim and Ray, come forward before the deadline for receipt of nominations.

How to apply

If you would like to put your name forward, please complete the nomination form, and post it to OxVox, 27 Foster Road, Abingdon, Oxfordshire, OX14 1YN to reach us by **midnight on 31st March**. You will need a proposer and seconder who are OxVox members; if necessary I can arrange for members of the current Board to be approached to act in that capacity. However, it will remain your responsibility to ensure the completed form reaches the Abingdon address by the closing date.

After 31st March, each candidate will be informed if an election will be required at the AGM. If so, each candidate will be required to submit a statement of not more than 200 words to be read out at the AGM and to assist members, prior to a secret ballot.

In the interests of a fair election and to ensure no candidate is disadvantaged, the **31st March closing date for nominations is fixed and will not be altered**.

Chris Davis
Secretary



OXVOX BOARD NOMINATION FORM AGM/6

I, _____
(candidate's name - please print)

wish to be nominated as a member of the OxVox Board, for election at the sixth AGM of the Trust in April 2008

Signed: _____
(candidate's signature)

Date: _____

Proposed by: _____
(proposer's name - please print)

Signed: _____
(proposer's signature)

Date: _____

Seconded by: _____
(seconder's name - please print)

Signed: _____
(seconder's signature)

Date: _____

If you would like to put your name forward, please complete the nomination form, and post it to OxVox, 27 Foster Road, Abingdon, Oxfordshire, OX14 1YN to reach us by **midnight on 31st March 2008**.